Managing delegated accesses

There are plenty of use cases where you can decide to delegate all or part of the management of your account:

- You are the user who pays the bills but don't want to technically manage the services: delegate the setup to a technician.
- You are lost with the management of your domains: delegate this management to an expert.
- You work in an agency and don't want to take risks: delegate your account to as many colleagues as necessary.
- You have a security problem on one of your sites: delegate the technical access of your server to a specialist in computer security.
- You technically manage the websites of the company you work for: delegate the management of payments and invoices to your accountant or management controller.
- ...

Delegate your access

To delegate a total or partial access to your account, go to the management menu of your Hosterra account (2), click on **Users** then click on the button **Invite a new user**. Then enter the email address of the person to whom you wish to delegate your access and indicate the permissions you wish to grant to this person on your account.
The designated person will receive an invitation to access your account. If this person does not have a Hosterra account yet, he/she will be asked to create one before logging into your account.

Manage accesses

You can manage the current accesses to your Hosterra account at any time. To do so, go to the management menu of your Hosterra account (2), click on **Users**.
The list of users who have access to your account allows you to modify these accesses (change the permissions granted to a user) or to revoke an access.

Using granted access

If one or more account owners have invited you and granted you permissions on their accounts, you can access them by clicking on **Switch account** in the management menu of your Hosterra account (2).

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